

CITY OF SAN JOSÉ
BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

6:15 P.M. July 1st, 2019
City Hall, 200 E. Santa Clara St, 8th Fl, Room T-847
San José, CA 95113

SPECIAL MEETING MINUTES

- (a) **Call to Order/Introductions** – The meeting was called to order at 6:16 pm.

Members Present

Brandon Alvarado, Chair
Daniel Filip, Vice Chair
Michael Norris
Diane Solomon
Emily Schwing
Timm Borden
George Voon
Rich Coolman
Scott Broberg

City Staff

Ryan Smith, Department of Transportation

Members of the Public

John Cordes, Silicon Valley Bicycle Coalition
Nikita Sinha, California Walks

Members Absent

Lucy Chavez
Gail Seeds

- (b) **Approve Order of Business** – Order of business approved without objection.
- (c) **Public Forum** – Nikita Sinha introduced herself as the new Walk San Jose Program Manager for California Walks.
- (d) **Approve Minutes of May 13th, 2019** – Minutes were approved with amendments to item (e)(1), adding to the minutes the discussion of San Jose’s vacant seat on VTA’s BPAC and the TDA-3 funding item on the VTA BPAC agenda that San Jose missed as a result of this vacancy; approved with amendments 9-0-0.
- (e) **Old Business**
- (1) VTA Bicycle & Pedestrian Advisory Committee Update** – It was noted that Jamie Fearer of California Walks has vacated her seat as San Jose’s representative on VTA’s BPAC. The Committee asked staff to determine the steps needed to fill the vacancy and to include this as an agenda item in August.

(f) **New Business**

(1) **Welcome to New Members and Committee Overview** – The Committee welcomed new members Emily Schwing and Diane Solomon. Staff gave an overview of the City's goals and organizational structure, the Department of Transportation's goals and structure, and the role that BPAC plays in these.

(2) **Elect Fiscal Year 19-20 Committee Officers** – Brandon Alvarado and Daniel Filip were unanimously reelected Chair and Vice Chair, respectively.

(3) **Adopt Fiscal Year 19-20 Committee Work Plan** – The Committee discussed at length the potential items and focus for this year's work plan. These items include the review of DOT plans, projects, and policies, including the Department's annual bikeways work plan and projects funded through Measure B, TDA-3, and similar funding sources.

There was discussion of Committee members attending other events and being more involved in the community, as well as looking at bike friendly business district policies. The need was stressed by committee members for the work plan to be simple, actionable, and achievable. Staff also suggested that capacity within DOT to facilitate the Committee be considered when drafting the work plan.

John Cordes of the Silicon Valley Bicycle Coalition provided some thoughts on the work plan process based on his experience with Sunnyvale BPAC, suggesting that the work plan be achievable.

The Committee agreed 9-0-0 to continue discussion in August and delay adopting a work plan until then.

(g) **Staff Report** – No staff report.

(h) **Chairperson's Comments** – No comments.

(i) **Committee Comments** – No comments.

(j) **Adjourn** – The meeting was adjourned at 8:01 pm.